[Your Business Name]

[Your Address]

[Your Email / Phone]

[Your Tax ID, if applicable]

INVOICE

Invoice #: INV-2026-014

Date: July 20, 2026

Due Date: August 3, 2026

BILL TO

[Client Name]
[Client Business Name, if applicable]
[Client Address]
[Client Email]

Description	Qty	Rate	Total
Website redesign, phase 1	1	$2,400	$2,400
Additional revision hours	3	$75	$225

Subtotal	$2,625
Tax (0%)	$0
Total	**$2,625**

Payment Terms: Net 14

Payment Methods: Bank transfer, card, [payment link]

Late Fee: 1.5% per month on balances past due

Thank you for your business. Please reach out with any questions before the due date.